



KAPLEN JCC on the Palisades

Kaplen JCC on the Palisades, Taub Campus, 411 E. Clinton Avenue, Tenafly, NJ 07670

www.jccotp.org

JOB TITLE: Early Childhood Head Teacher

SUPERVISOR: Early Childhood Assistant Director

STATUS: Full Time

If you are interested in being part of a warm and welcoming professional team focused on ensuring a place of belonging and delivering excellent opportunities to its members and the community, come join our team. The Kaplen JCC on the Palisades (Kaplen JCC) is seeking a dedicated educator to inspire and nurture young minds to provide supportive guidance and foster the love of learning.

KAPLEN JCC ON THE PALISADES

The Kaplen JCC is a welcoming home away from home for all who pass through its doors in Tenafly, NJ and for the wider community. We are a leading nonprofit, charitable organization deeply rooted in Jewish values and tradition, and are a vibrant and welcoming home for the Jewish People. We are a place that welcomes all, cultivating the social, intellectual, physical, and spiritual well-being of the entire community. We are a strength-based organization and pride ourselves on our inclusive and welcoming workplace that celebrates the diversity of our employees. We stress a supportive environment in which people are treated with appreciation and respect and positioned to do their best work every day. Our vision is to be the center point of Jewish life in our community and to engage all generations in our mission and values. We serve 3,000+ membership units and over 750,000 people each year in our 200,000 square foot building and acres of outdoor grounds and facilities.

POSITION OVERVIEW

The Leonard and Syril Rubin Early Childhood Center at the Kaplen JCC on the Palisades is looking for creative, enthusiastic, and dedicated Early Childhood Head Educators to create a loving, nurturing, and safe learning environment for children and their families. Our Educators have the qualifications, dispositions, knowledge, dedication to learning, and professional commitment necessary to support children and their families through their experiences at our school. Our school is open year-round and is comprised of 20 plus classrooms with students ranging from three months old through five years olds.

RESPONSIBILITIES AND OPPORTUNITIES

- Plan, supervise, and implement developmentally appropriate experiences for the class according to the child centered, constructivist, and emergent curriculum and philosophy of the school.
- Ability to work effectively, individually and as part of a teaching team, including the supervision of two or three assistant educators.
- Develop a positive relationship with each child, through observation and learning experience, helping to enhance his/her development and growth.
- Maintain a safe, inviting, and appropriate classroom environment.
- Create a learning environment that provides emotional, cognitive, social, and physical growth in children.
- Communicate regularly with parents through daily interactions, weekly electronic newsletters and photos, emails, and bi-annual Parent Teacher conferences.
- Attend and participate in all staff meetings, including age level meetings, teaching team meetings, head teacher meetings, and full staff meetings

QUALIFICATIONS & SPECIALIZED SKILLS

- Must hold either a Bachelor's or Master's Degree in Early Childhood Education or a Related Degree with experience.
- Knowledge of growth and development of young children including developmentally appropriate practice, emergent curriculum, and constructivist learning preferred.
- Strong oral and written communication skills.
- Judaic background preferred

The classroom is a fast-paced environment and teachers should have the ability to actively participate in children's play and care, including high mobility, standing, walking, bending, and sitting on the floor. Must be able to lift and carry young children.

SALARY RANGE \$33,000-\$52,000 (Commensurate with experience)

BENEFITS

Complimentary JCC family or Individual membership

employee discounts on all programs, services and events

Generous paid time off, paid floating federal holidays, paid Jewish holidays

Health and dental insurance

403b employer contribution

FSA/HSA options

Life insurance

long-term disability

This job description is not intended to be all-inclusive, and the Early Childhood Head Teacher will also perform other reasonably related business duties as assigned by its supervisor or other management, as required. The Kaplen JCC reserves the right to revise or change job duties as needs arise. This job description does not constitute a written or implied contract of employment. The Kaplen JCC is proud to be an equal opportunity employer. In keeping with our Jewish values, we are dedicated to a policy of nondiscrimination in employment on the basis of race, religion, color, sex, sexual orientation, gender identity or expression, national origin, age, marital status, citizenship, veteran's status, physical or mental disability that does not prohibit the performance of essential job functions (with or without reasonable accommodation) or any other basis protected by federal, or applicable, state or local law. We welcome everyone interested in our mission to join us. If you require accommodation, please contact us and we will make every effort to meet your needs.

Hiring is subject to completion of a background check, fingerprinting, criminal history record information, and child abuse record information check.

Don't meet every single requirement? Studies have shown that women and people of color are less likely to apply for jobs unless they meet every single qualification. At the Kaplen JCC, we are dedicated to building a diverse, inclusive, and authentic workplace, so if you're excited about these roles but your past experience doesn't align perfectly with every qualification noted above, we encourage you to apply. You may be just the right candidate for this or other positions.

To apply: Please email a cover letter and resume to ECCjobs@jccotp.org.