

**Neil Klatskin Summer Camps
Summer 2024**



TITLE: Junior Camp Head Counselor
REPORT TO: Junior Camp Unit Head

Neil Klatskin Summer Camps in Tenafly, New Jersey is looking for Head Counselors for our three- and four-year-old campers.

RESPONSIBILITIES:

- Always ensure the safety and well-being of campers.
- Ensure compliance with camp rules and regulations.
- Foster a positive and inclusive atmosphere within camper groups.
- Manage group dynamics effectively, encourage cooperation and teamwork, and resolve conflict or behavioral issues as they arise.
- Serve as a positive role model for campers and counselors, demonstrating respect, responsibility, and good sportsmanship.
- Monitor camper health and wellbeing, including ensuring proper hydration, sun protection, and adherence to any dietary restrictions or medical needs.
- Daily routine management of the group to help campers and counselors stay organized and on schedule throughout the day.
- Parent phone calls once per session to share an update and answer questions.
- Post weekly photos of campers in our parent portal following camp guidelines.
- Keep accurate records of attendance.
- Evaluate season and share suggestions for the following season.

Other Duties as assigned.

REQUIREMENTS:

- Bachelor's degree or equivalent experience working with children
- Previous camp experience
- Desire and ability to work with children, teens, and adults in camp setting
- Current CPR and first aid certifications preferred

SCHEDULE:

- Must be available to work June 24-August 16, 8:15am-4:30pm as well as the following:
 - Camper Meet & Greet (6/23), Staff Orientation (6/9, 6/10, 6/17, 6/18), Staff meetings (once per week during camp), Interactive Nights and additional programs as needed prior to and during camp.

Please send resumes to: Rachel Kaufman, Assistant Director, Camp & Youth Engagement,
RKaufman@jccotp.org

EOE

It is the policy of this institution to provide equal employment opportunity to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, marital status, national origin, age, disability, veteran status or status within any other protected group.