

JOB TITLE: Babysitter

REPORTS TO: Member Experience Manager

STATUS: Part-time

The Kaplen JCC (Jewish Community Center) on the Palisades is a welcoming home away from home for all who pass through its doors. Our 185,000 square foot building plus acres of outdoor grounds feature 2 fitness centers, an indoor and outdoor aquatics center, group exercise classes, spin, and Pilate's studios, 2 gymnasiums, tennis courts, indoors track, luxurious spa, multiple playgrounds and so much more. The JCC is home to the renowned Thurnauer School of Music, Syril Rubin Nursery school, Neil Klatskin Day Camp and the JCC Dance and Drama school.

The JCC babysitter role allows members to have peace of mind while they work out or attend programming at the J, knowing their children will be safe, nurtured and entertained in our fully equipped babysitting room.

This role allows our staff to create meaningful experiences and opportunities to enrich, connect, and positively impact our members

SUMMARY:

The babysitter is responsible for the care, supervision and feeding of children aged 3 months to 6 years of age. They will be engaging and overseeing the safety of children and using supplies provided by the JCC. The babysitter to child ratio will be maximum 2:8 with up to 3 strollers.

HOURS OF EMPLOYMENT:

- The hours will start part-time on Sunday, Tuesdays and Thursday from 8:30-12:30 and days will increase as we have more attendance.

QUALIFICATIONS:

- Must be 18+ years old
- Must have up to date CPR and First Aid training (provided by JCC if needed)
- Warm and loving disposition
- Previous experience in childcare
- Ability to manage and engage a group of babies, toddlers, and children simultaneously
- Excellent customer service and interpersonal skills
- Excellent organizational skills

DUTIES AND RESPONSIBILITIES:

- Track babysitting usage and reservations. Monitor who is in the room and who needs to be picked up
- Maintain sign-in sheets and parent/guardian contact information
- Provide and maintain a friendly, clean, and safe environment
- Happily, sit on the floor and engage with children through play to keep children engaged and content
- Contact parent/guardian if needed to take child to the restroom or change a diaper
- Document all health risk concerns and incidents and report to management

- Communicate well with the parents and children.
- Keep toys and books clean and well maintained daily
- Ensure space is sanitized for safety

PHYSICAL DEMANDS:

While performing the duties of this job, employees are required to regularly talk, hear, reach with hands and arms regularly required to talk, hear, the ability to walk, stoop, squat, bending, kneel or crouch. In addition, be comfortable Lifting of 25 pounds or greater

This job description is not intended to be all-inclusive, and the incumbent will also perform other related business duties as assigned by supervisor or other management as required. The JCC reserves the right to revise or change job duties as the need arises. This job description does not constitute a written or implied contract of employment.

No headhunters or recruitment firms please. The Kaplen JCC (Jewish Community Center) on the Palisades is an EOE. It is the policy of this institution to provide equal employment opportunity to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, marital status, national origin, age, handicap, veteran status or status within any other protected group.

We pride ourselves on our inclusive and welcoming workplace and celebrate the diversity of our employees.

We value all members of our team in a supportive environment in which everyone is treated with appreciation and respect and positioned to do their best work every day.

Please email resumes to Allyson at acarolan@jccotp.org