### Job Summary

**Job title:** Aftercare Assistant  
**Reports to:** Early Childhood Program Supervisor

The Kaplen JCC on the Palisades is a 501c3 not for profit social service agency serving Tenafly, NJ and surrounding areas. Among the largest JCCs in North America with an operating budget of $20 million, 150 full time and 300+ part time staff, the Kaplen JCC operates 22 business units and offers over 350 activities weekly serving more than 5,000 people per day. Deeply rooted in Jewish values and tradition, the Kaplen JCC on the Palisades is a vibrant home for the Jewish People that welcomes all and cultivates the social, intellectual, physical and spiritual well-being of the entire community. Our 185,000 square foot building plus acres of outside grounds feature two fitness centers, an indoor and outdoor aquatics center, group exercise, spin and pilates studios, two gymnasiums, tennis and racquet courts, indoor track, a luxurious spa, multiple playgrounds and fields and so much more. The JCC is proud to offer extensive, high quality programs and services to youth and adults of all ages and of all needs.

The Kaplen JCC on the Palisades Early Childhood Center in Tenafly, NJ is looking for experienced, enthusiastic and responsible assistants to work in our aftercare program.  
Hours 3:30pm-6pm Monday-Thursday  
Additional hours available during our December, February and April vacation programs

### Responsibilities:

- Ability to work effectively, individually and as part of a teaching team.
- Support the aftercare lead teacher in implementing developmentally appropriate experiences for the class that align to our schools philosophy of a child centered, emergent curriculum that allows for constructivist learning. 
- Support the aftercare lead teacher in maintaining a safe, inviting, and appropriate classroom environment.
- Develop a positive relationship with each child, through observation and learning experience, helping to enhance his/her development and growth.
- Create a learning environment that provides emotional, cognitive, social, and physical growth in children.
- Good communication skills with colleagues, students and parents.

The classroom is a fast paced environment and assistant teachers should have the ability to actively participate in children’s play and care, including high mobility, standing, walking, bending, and sitting on the floor. Must be able to lift and carry young children.

Salary is commensurate with previous Early Childhood experience and educational background. Hiring is subject to completion of a background check, fingerprinting, criminal history record information, and child abuse record information check.

Please send cover letter and resume to Devin Zukofsky at dzukofsky@jccotp.org