Young Family Ambassador
Job Description
Kaplen JCC on the Palisades

Overall Responsibility
The Young Family Ambassador (YFA) will serve as a personal touch-point to welcome young families with children ages 0-3 into Jewish Life, connecting them to one another, to the Kaplen JCC, and to the broader Jewish community. YFA’s will serve as community connectors building authentic peer to peer relationships that result in meaningful connections with each other and the Jewish community.

YFA’s will be responsible for understanding the needs and desires of specific geographical locations and creating appropriate socialization and engagement opportunities in order to create thriving micro-communities within these areas. Examples of programming activities could include: home-based weekly baby playgrounds, Parent’s book club, Havdalah at the Park, tot Shabbat at rotating homes, etc. Events should have a focus on Jewish holidays, life cycle events, and/or Jewish values.

This is a part-time stipend position with an approximation of 5 hours per week and a goal of 2 events per month.

Key Areas of Responsibility
- Uncover and understand specific needs and desires of young families in designated geographic area.
- Develop a plan to reach out to families in designated areas and connect with them through phone calls, emails, social media, and 1:1 “coffee dates”
- Track information of interests and interactions with parents and families.
- Develop appropriate programming (with a goal of 2 per month) that supports and engages such families.
- Understand Jewish resources with the community and provide to young families, as indicated.
- Participate in 2x/ month check-in with supervisor for ongoing assessment, evaluation, and reflection.
- When appropriate, participate in on-going professional development, training and continuing education.

Qualifications
- BA preferred
- Ability to multi-task
- Self-motivated to work independently yet also function well working within a group
- Energetic, friendly, open-minded, creative
- Experience working with families of young children
- Proficiency in Microsoft word, Excel, and social media networking skills
- Basic knowledge and appreciation for Jewish life, values, holidays, etc.
- Flexible schedule
- Basic understanding (or willingness to develop) of Bergen County and Jewish resources within communities.

All interested please contact Nanette Greenberg at ngreenberg@jccotp.org