



KAPLEN JCC on the Palisades

JOB DESCRIPTION

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| JOB TITLE: | Head Swim Coach |
| SUPERVISOR: | Aquatics Director |
| Schedule: | Part- Time |
| Status: | Part- Time |

As a member of our Aquatics Team, the Head Swim Team Coach will have a clear understanding and be committed to the mission and vision of the JCC. The Head Coach will provide direct leadership, instruction and motivation for our Waverunners swim team members

Duties & Responsibilities

- Lead our competitive Waverunners swim team and our pre-swim team program
- The Head Coach will be responsible for the day-to-day operations of the swim team as well as logistics and administrative tasks for swim meets
- Present on deck at practices and oversees all groups to develop swimmers' competitive skills
- Practices run Mondays through Thursdays, with additional Sunday meets throughout the season
- Attends all dual meets and league championships
- Communicates with parents
- Supports and supervises assistant coaching staff
- Compose swim team rosters based on registration and competitive level assignments
- Attend and organize general parents meeting and post season awards ceremony
- Run swim team tryouts and time trials
- Assists in overseeing individual and team entries
- Must coach the spring and summer clinics
- Helps build team spirit
- Motivates swimmers to improve
- 25-30 hours/week during competitive (September – March) season and 10-15 hours/week in the spring

Qualifications

- Minimum of 2 years coaching experience required
- Prior Head Coach experience preferred
- Passionate about swimming
- Positive and flexible with the ability to create a winning team environment
- Possess exceptional leadership qualities
- Strong communication, organization, and interpersonal skills
- American Red Cross Lifeguard/First Aid/CPR/AED required
- Safety Training for Swim Coaches required
- Experience with Team Manager and Meet Manager preferred
- USA Swimming experience preferred

This job description is not intended to be all-inclusive, and incumbent will also perform other reasonably related business duties as assigned by supervisor or other management as required. The JCC reserves the right to revise or change job duties as the need arises. This job description does not constitute a written or implied contract of employment.

It is the policy of this institution to provide equal employment opportunity to all employees and applicants for employment without regard to race, color, religion, gender, marital status, national origin, age, disability/handicap, veteran status or status within any other protected group.

Interested candidates should send resume to aquatics@jccotp.org by August 5, 2022